

Pathfinder Club Director's Check List

Dates in Gillette, WY:

- Camporee gates open at 9:00am MT Monday, August 5, 2024. We expect approximately 35,000 people to arrive Monday and another 15,000 to arrive on Tuesday.
- All Daytime On-site Activities will open on Tuesday August 6, 2024 at 12:00 noon CST!
- The first Main Stage program will begin Tuesday night, August 6, 2024, from 7:45 - 10:00 pm MT. The Main Stage program begins each night at 7:45pm and ends at around 9:30pm. Opening night (Tuesday) and closing night (Saturday) will go a little longer due to special ceremonies.
- Some Sabbath-appropriate activities will be available from 1pm-5pm on Saturday, August 10, 2024.

Information to aid you in planning for the Camporee:

- Visit the [website](#) often for updated information to share with your clubs.
- Sign up and read the [E-Newsletters](#) and share them with your staff and Pathfinders & have them sign up for the Newsletter also.
- Make a 3-ring binder to file all the Newsletters and highlight and underline things you do not want to forget. Do not assume that any material is not important.
- View the [map of the Camporee](#) grounds.
- Check to see if any of your Pathfinders want to be baptized at the Camporee and complete the [Baptism Form](#).

If you need translation for your staff or Pathfinders, bring your own AM/FM radios. The evening program will be translated in several languages.

Download the following & have a printed copy for reference: (These will become available as we get closer to the Camporee so check the website often. Look under [Schedules](#))

- Flag lowering/raising ceremony schedule by Union
- Daily parade schedule
- CIC Week Schedule
- Fancy Drill Schedule
- Drum Corp Schedule
- Basic Drill Schedule
- Advanced Drill Schedule
- Honors/Activities Schedule
- [Camping Guidelines](#)
- [Safety Guidelines](#)

Bring a cart or wagon so you can transport your drinking water and gray water.
Available at Lowes, Home Depot, Fleet Farm, Wal-Mart, and most garden centers.



Before You Come to Camporee:

- Thank your Pastor & Church Board for their support as you raise funds and plan for your trip. Make sure your plans are approved by the Church Board.
- Start your fundraising! Plan out how you will raise funds over the months and years leading up to the Camporee. Check out the website for [Fundraising ideas](#). Make a realistic budget that includes: uniforms, food, travel, equipment, supplies, etc.
- Make a [Camporee Registration account](#) if you don't already have one and plan to purchase your club's tickets by February 2024 before the tickets sell out.
- Assign individuals to help you plan for travel schedule, transportation, camping layout, finances and insurance, daily schedule, food service, health and safety, etc.
- Know what equipment you need for the Camporee and check your camping supplies such as tents, First Aid kits, fire extinguishers, coolers, generators, cook tents, etc. for safety, and repair or replace worn out or broken supplies.
- Line up enough drivers and chaperones to transport your club to Oshkosh, remembering to get all their Auto insurance information. Check with your local Conference office treasurer to see what you need from each driver.
- Line up people to cook for you while at the Camporee. Meal times are short, so you can save a lot of time and energy if you ask people to come and cook for you. Remember, they need to have a ticket too for the Camporee.
- Make meal menus for each day and a grocery list of all the food items you need to purchase. Keep in mind you can pre-order and prepay for some of your vegetarian meats from the on-site store ahead of time and pick it up once you get to the Camporee. Keep your meals simple.

- ❑ Keep your staff and Pathfinders well informed about the Camporee and share information with them as you receive it. Feature the Camporee logo on all your correspondence via email, Facebook, letters, etc.
- ❑ Sit down with your Pathfinders & staff several months before the Camporee and discuss what they might like to do while at the Camporee, such as, honors, activities, community service, etc. Planning this ahead of time will get your Pathfinders involved and excited about what they will be doing once they get to the Camporee. Have a positive attitude and encourage the Pathfinders to have a great experience.
- ❑ Have a copy of each Pathfinders Health Record and Field Trip Permission Form in case of an illness or medical emergency at the Camporee.
- ❑ Find out from your Conference Youth/Pathfinder Director how much square footage your club will have at the Camporee, in your club camp site, so you will know how much space you have to work with for putting up tents, cook tents, or “chuck wagons”. This is determined by the number of registered people in your club. This information will be available to you after the online Camporee registration closes.
- ❑ Two weeks before the Camporee, meet with all your staff and Pathfinders to finalize your packing list, club rules, and club activities/schedule for what your club plans to do at the Camporee.
- ❑ Make a binder to keep at your campsite once you are at the Camporee with all the Camporee information in it so your staff and TLT’s can reference it for information.
- ❑ Before you leave for the Camporee, decorate your vehicle in some way that lets people know where you are going, for example, “Gillette or Bust”. Use car markers, signs, etc. to decorate your vehicles. Always keep safety in mind and make sure you can see clearly out the windows.
- ❑ Make plans to report to your local church, conference, and union the event once you are back home. Take pictures. Post pictures. Write articles for newsletters, Union paper, etc.
- ❑ Feature the Camporee logo on all your correspondence via email, Facebook, letters, etc.
- ❑ At the Camporee, post a Campsite map of your Club and a message board at your Club headquarters to help quickly identify locations of people/Pathfinders in your Club and be able to leave messages or quickly find in the event of an emergency.

- Have a parade banner with your Club name.

Last Day of the Camporee: Before you leave for home, please check to make sure these items are taken care of. Each Club Director with the support of Area Coordinators is responsible to take down and clean all camp sites within their conference.

- Make sure to pull up all stakes from the ground.
- Pick up every little piece of trash/rubbish. (Offer trash bags.)
- Place all trash/rubbish into dumpsters (not in the Port-a-lets.)
- If the ground is wet - try not to create more mud with heavy vehicle movement before clubs leave.
- Put all gray water into a gray water tank (not the port-a-lets)
- Have your Youth Director or Area Coordinator inspect your campsite. Once they have inspected your campsite you will receive your Camporee patch!