

BTP Camporee
Job Description
Revised December 28, 2021

1. Prerequisites:
 - a. A Seventh-day Adventist Christian with an active faith relationship and walk with Jesus.
 - b. An enthusiasm and passion to share Jesus with children and teens and to seek to provide them the most exceptional spiritual memories through all the programming that is presented.
 - c. Previous experience in event planning and leadership.
 - d. Great organizational skills, with attention to detail and follow through and will strive for excellence in all areas of facilities
 - e. Self-starter, self-disciplined, ability to multi-task and meet deadlines.
 - f. Ability to communicate cross generationally and cross culturally.
 - g. Ability to work with and manage strong personalities

- a. Job title(s):
 - a. Misc. stage coordinator

- b. Management
 - a. Facilities director is your Down line supervisor

- c. Misc. stage Coordinator
 - A. Create electronic form for those requesting portable stages in DLD areas
 - B. Create time of arrival during pre-week of portable stages and departure times after 500pm Friday closing of activities. But not on sabbath if used this day.
 - C. Set lighting and sound for stage
 - D. Make sure cleanliness of portable stage area
 - E. Make sure it is handicap accessible
 - F. Watch for weather emergencies
 - G. Have barricades in place for audience ion place
 - H. Porto lets near if not close to permanent buildings
 - I. Make sure sound does not disrupt other venues at camporee
 - J. Set times and dates for arrival and departure times when needed
 - K. Set up equipment needs pre-camporee, camporee and post camporee
 - L. Coordinate with summer camp coordinator and TLT coordinator for your staff help as needed
 - M. Attend all zoom and in person meetings as requested
 - N. Attend all early morning meetings at camporee with DLD and pathfinder leaders
 - O. Work with communications dept. for all posting of announcements for your area
 - P. Create an inventory needs for set up week
 - Q. Inventory all camporee supplies at end of camporee

- d. Compensation
 - a. Volunteer