

# Flag Ceremony Coordinator

## RESPONSIBLE TO:

Daytime Onsite Special Events Downline Director.

## QUALIFICATIONS:

1. Has over 10 years experience with Pathfinders.
2. Has attended and watched several public Flag Raising & Lowering Ceremonies. This can be a pathfinder , Boy Scout , Military , etc ceremony,
- 3 Has had experience leading a Flag Raising and or Flag Lowering Ceremony. In the interview process you may be asked where you have given leadership to a flag ceremony.
- 4 Has studied online and or in person various Flag Raising and Flag Lowering Ceremonies around the world. The Olympics and different country's traditions are all valued so as to give the international camporee the best pathfinder flag ceremony in the world.
5. Has the ability to teach and train others to present a world class daily Flag Ceremony. To elevate the daily flag ceremonies, there will be training needed before and during camporee BEFORE the ceremony.
6. Has the ability to build one or two Flag Ceremony Adult Teams of 10 with experienced leaders to Raise and/or Lower the flag every day at 7 am and 7 pm. There should be two separate leadership Flag Ceremony Teams - one group of 10 for 7 am and a group of 10 for 7 pm.

## SPECIFIC TASKS:

1. Coordinate with live cannon fire when the cannons are to be fired at 7 am and 7 pm. Get cannon owner and shooter names from advertising in the camporee newsletter.
2. Acquire into your personal possession all large ceremony flags 9 months before the camporee. You and only you are responsible for each of these historically valuable camporee, pathfinder, country, state and Christian flags. Get a written list of all past flag inventory at CYE with their size and condition and current location.
3. Make sure a new large 2024 flag is made and paid for 12 months or more before the International Camporee. Use the flag company we have used in the past. Terry Dodge has the flag company name.
4. Line up all live brass presenters 12 months before camporee if brass is used. PA system brass music is second best.
5. Line up all drumming (if drums are used) 12 months before the camporee.
6. Put in writing and post on the International camporee newsletter and web site the ceremony run sheet, daily schedule, who is assigned to various flags each day, uniform expectations, times to show up for rehearsal..etc. This is to be done 2 years before the camporee.
7. Make sure a full PA system is set up so everyone can hear. Test the PA system and all your sound tracks 24 hours or more before the first public Flag Ceremony.

## FINANCES :

1. Budget includes the purchase of the 2024 flag, PA system rental, flag pole placement and bleachers for spectators. All other expenses are to be gifted and or sponsored. This will be the responsibility for the Flag Ceremony Coordinator.
2. A list sponsored expenses may or may not include the following:

- A. A special souvenir pin for all Pathfinders that participated in a flag raising or lowering ceremony.
- B. A special pin just for the staff that coordinate all the flag raising and lowering ceremonies.
- C. Any landscaping or flowers placed around the flag pole area.
- D. Any expenses for Flag Ceremony Staff. All staff should be volunteers and pay for their own registration tickets, lodging, food, and transportation to and from camporee.