

2024 BTP International Pathfinder Camporee Union Youth Director's Check List

BTP Dates in Gillette, WY:

- Camporee gates open at 8:00am MT Monday, August 5, 2024. We expect approximately 35,000 people to arrive on Monday and another 15,000 to arrive on Tuesday.
- All Daytime On-site Activities will open on Tuesday August 6, 2024, at 12:00 noon MT.
- The first Main Stage program will begin Tuesday night, August 6, 2024, from 7:45 – 9:45pm MT. The Main Stage program begins each night at 7:45pm and ends at around 9:45pm. Opening night (Tuesday) and closing night (Saturday) will go a little longer due to special ceremonies.
- Some Sabbath-appropriate activities will be available from 1pm-5pm MT on Saturday, August 10, 2024.

Information to aid you in planning for the Camporee:

- Visit the [BTP website](#) often for updated information to share with your clubs.
- Sign up and read the [BTP E-Newsletters](#) and share them with your staff and have Conf. Youth Directors sign up for the Newsletter also.
- Make a 3-ring binder to file all the Newsletters and highlight and underline things you do not want to forget. Do not assume that any material is not important.
- View the [map of the Camporee](#) grounds.
- Order your [Golf Cart\(s\) and Two-way Radios](#): View more information. The deadline to order a golf cart is May 1, 2024.

- Only Conference/Union Youth Directors can order golf carts.** Personal owned golf carts are not permitted at the Camporee.
- Bring a cable lock for your golf carts, since all the keys are the same, several were "borrowed" last time.
- Each conference in North America is asked to sponsor honors and activities. Discuss with your Youth Directors what honors & activities they can sponsor as a conference. [View more information](#)
- Design and order trading pins for your Union so you have them by July 1, 2024.
- Create a shower house/tent monitoring schedule with dates and times your Conferences will need to monitor their shower house/tent. [View the Camporee map](#) for your shower house/tent locations.
- Feature the Camporee logo on all your correspondence via email, Facebook, letters, etc.
- At the Camporee, post a Campsite map of your Union and a message board at your Camporee headquarters to help quickly identify locations of clubs in your Conference/Union for emergency personnel and so clubs can leave messages.
- Make plans to report to your local union the event once you are back home. Take pictures. Post pictures. Write articles for newsletters, Union paper, etc.

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- Bring an Automated External Defibrillator (AED) to the Camporee and have it available at your Union headquarters in case of an emergency.**
- Have a PA system for your morning worship at your Union campsite.
- Have a parade banner with your Union name.
- Have a First Aid Kit at your Union headquarters & fire extinguisher.**
- Create a "Gateway" into your Union camping area with your Union name on it. These can only be **25 feet in height**.
- If you set up a large Union tent for eating or other uses, you must anchor the tiedown lines securely to the ground and use weights or other means to weigh down your tent lines. Gillette is known to have wind gusts which exceed 25 mph often.

Download the following & have a printed copy for reference: (These will become available as we get closer to the Camporee so check the website often. Look under [Schedules](#))

- [Campsite Guidelines](#)
- [Safety Guidelines PDF](#)
- [BTP Week Schedule PDF](#)
- Shower Facility Monitoring Schedule by Union/Conference
- Discuss with your Youth Directors their duties while at the Camporee.

Last Day of the Camporee: Before you leave for home, please check to make sure these items are completed.

Union Youth Director

- Make sure all your Union daytime activities/honors are taken down and the area left clean before you leave Gillette.
- Return all rented tables.
- Return all rented chairs.
- Conference/Union/Division Youth Directors are not to leave Gillette until the last Pathfinder, which is under your care, has left Gillette.
- Take down your Union gate and pull up any stakes or markers you may have used to mark the location of your local club campsites.
- Check your Conference/Union/Division camping area one last time to be sure it is free of all trash, tent stakes, markers etc.

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How to lay out your Union Camping Area on paper by conference:

- Once registration closes for the Camporee, you will need to design a detailed map which will include each conference and their campsite within your Union camping area. The formula to use is 125 square feet per person who is registered for the Camporee from each of your conferences. The Facilities Coordinator or designee will let you know how much space will be allotted to your Union.

Example: 400 people from conference X

400 x 125 sq. ft. = 50,000sq. ft. Conference X would be allotted 50,000sq. ft. for their camping area, which you could configure in a number of ways. Example: 360 ft. x 138.89 ft. = 50,000.4 sq. ft.

See sample map.

- Once you have determined how much space each conference is allotted, you will need to tell each conference Youth Director exactly how much space they will have to place all their clubs within, which will include: tents, cook tents, chuck wagons, and campers. **(We discourage the use of campers because they take up so much space within a club. This is a tent camping experience).** Please make sure your Youth Directors have this information as soon as possible so they can plan their conference camping space accordingly. They will need to configure their camping space to accommodate their clubs, while staying within the dimensions you give them.

How to mark out your Camping Area:

- Find your Union camping area on the Camporee campgrounds. A map will be provided for you.
- Use tape measure, ground spray paint, inverted ground marking wand. Purchase at Fleet Farm, Menards, Lowes, Home Depot, etc.



- First, measure the outside dimensions for your Union and mark with ground spray paint.
- Next, mark all traffic lanes and areas that need to remain open for emergency vehicles and foot traffic.
- Then, measure out and mark the outside dimensions for all the conference camping spaces within your union. Label each conference camping space with the conference name for easy identification using ground spray paint.
- Finally, set up your Union "gate" with your signs, banners, decorations, etc. This will be the entrance into your Union camping area. Keep in mind this should be set up before the conferences arrive and should not interfere with their camping spaces. This Union gate **must only be 25 feet in height.**